TOUR PERMIT APPLICATION

FOR TRIPS AND CAMPS UNDER 500 MILES

Local permit No. _____ Date received _____ Date approved by council _____

A local tour permit is granted by the council for trips of less than 500 miles or travel to a council-owned camp. A National Tour Permit is granted by the region after approval of the council and is required for trips in excess of 500 miles one way or for any trips outside the United States of America. A council needs the application at least two weeks in advance of the activity for local permits. Councils may require additional time for special activities, and unit leaders completing this application should plan accordingly. Units are strongly encouraged to utilize MyScouting to file all permits electronically. Print or reproduce on legal- or ledger-size paper.

Unit title_____ Unit No. _____ Chartered organization: _____

Council name/number: _____/_____ District: _____

Purpose of this trip is _____

From (city and state) _____ to _____

Mileage round trip _____ Dates _____ to _____ Total days _____

Is accident insurance in force for this unit? ☐ Yes ☐ No Company name and policy No._____

Itinerary: It is required that the following information be provided for *each day* of the tour. (Note: Speed or excessive daily mileage increases the possibility of accidents.) Attach an additional page if more space is required. Include detailed information on campsites and routes and include maps for wilderness travel.

Date	Travel		Mileage	Overnight stopping place (Check if reservations are cleared.)	✔
	From	To			

Type of trip: ☐ Day trip ☐ Short-term camp (less than 72 hrs.)
☐ Long-term camp (longer than 72 hrs.) (Furnish copy of program and menus.) ☐ High-adventure activities

Leadership and Youth Protection Training: Boy Scouts of America policy requires at least two adult leaders on all camping trips and tours. Coed Venturing crews must have both male and female leadership. The adult leader in charge of this group must be at least 21 years old. All registered adults participating in any nationally conducted event or activity must have completed BSA Youth Protection Training. At least one registered adult who has completed BSA Youth Protection Training must be present at all other events and activities that require a tour permit. Effective for tours beginning January 1, 2009, Youth Protection Training will be valid for two years from the date completed.

1. The adult leader in charge of this group must be at least 21 years old.

Name _____ Age_____ Scouting position _____ Expiration date _____

Address _____

City_____ State_____ Zip code _____

Phone _____ E-mail _____ Youth Protection Trained ☐ Yes ☐ No

As the tour leader, I certify that appropriate planning has been conducted, qualified and trained supervision is in place, permissions are secured, and I have read and have in my possession a copy of *Guide to Safe Scouting* and other appropriate resources. _____
Adult leader's signature

2. Assistant adult leader name(s) (minimum age 18 or 21 for Venturing crews)

Name _____ Age_____ Scouting position _____ Expiration date _____

Address _____

City_____ State_____ Zip code _____

Phone _____ E-mail _____ Youth Protection Trained ☐ Yes ☐ No

Attach a list with additional names and information as outlined above.

_____ _____
Signed by member of unit committee Signed by tour leader

Signatures must be from two different people.

RETAIN IN COUNCIL SERVICE CENTER

OFFICIAL LOCAL TOUR OR CAMP PERMIT
BOY SCOUTS OF AMERICA

This permit should be in the possession of group leader at all times and displayed when requested by Scouting officials or other duly authorized people.

Permit issued to_____ No._____ Town _____
Type of unit

_____
Name of tour leader Age Address

_____
Name of tour leader Age Address

Permit covers all travel between_____ and _____

Dates of trip from_ to _

Total youth_____0_____ Total adults _0_____

This group has given the local council every assurance that they will conduct themselves according to the best standards of Scouting and observe all rules of health, safety, and sanitation as prescribed by the Boy Scouts of America and as stated in the Pledge of Performance on the reverse side of this permit.

Local Permit No. _____
Date Issued _____

Council Stamp

Not official unless council stamp appears here.

_____
Council name and address

_____
Council phone no.

_____
Signed for the council

These spaces are for the signatures and comments of officials where the group camps or stays for one night or more. Signatures indicate that the cooperation and conduct of the Cub Scout, Boy Scout, Varsity Scout, or Venturing group were satisfactory in every way.

Date	Place	Signature	Comment

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Headlights for Safety — Light Up the Scouting Adventure

THE SANDWICH PRINCIPLE — QUALIFIED SUPERVISION — SCOUTING SAFETY — DISCIPLINE

THE RISK ZONE — BSA RISK READY

LEAVE NO TRACE — OUTDOOR ETHICS

3. Party will consist of (number):	4. Party will travel by:
0 Cub Scouts ____ Boy Scouts ____ Varsity Scouts	❑ Car ❑ Bus ❑ Train ❑ Plane
____ Venturers—male ____ Venturers—female	❑ Canoe ❑ Van ❑ Boat ❑ Foot
____ Adults—male ____ Adults—female 0 Total	❑ Bicycle

If traveling by other methods, please specify. _____

Party will travel with another unit/crew that has a male or female (circle one) leader. This leader will be responsible for the Venturer(s) of my crew.

Advisor _____ Other crew's no. _____ Council _____

Tour involves: ❑ Swimming ❑ Boating ❑ Climbing ❑ Orientation flights (attach Flying Permit, No. 19-672, required)
❑ Wilderness or backcountry (must carry Wilderness Use Policy and follow principles of Leave No Trace Camping)

Activity Standards: Where swimming or boating is included in the program, Safe Swim Defense and/or Safety Afloat standards are to be followed. If climbing/rappelling is included, then Climb On Safely must be followed. At least one person must be trained in CPR from any recognized agency for Safety Afloat and Climb On Safely. At least one adult on a pack overnighter must have completed Basic Adult Leader Outdoor Orientation (BALOO). Effective for tours on January 1, 2009, at least one adult must have completed Planning and Preparing for Hazardous Weather training.

Name	Age	Safe Swim Defense expiration (two years from date taken)	Safety Afloat expiration (two years from date taken)	Climb On Safely date taken
Name	**Age**	**CPR Training**	**Agency**	**Expiration Date**
Name	**Age**	**Date BALOO Training Completed**	**Planning and Preparing for Hazardous Weather Training valid until (two years from date completed)**	**Youth Protection expiration (two years from date taken)**
Name	**Age**	**NRA Instructor and/or RSO**		
		❑ Rifle ❑ Shotgun ❑ Pistol ❑ Range Safety Officer ❑ Muzzle-loading rifle ❑ Muzzle-loading shotgun		

INSURANCE

All vehicles MUST be covered by a liability and property damage insurance policy. The amount of this coverage must meet or exceed the insurance requirement of the state in which the vehicle is licensed and comply with or exceed the requirements of the country of destination for travel outside the United States. (It is recommended, however, that coverage limits are at least $50,000/$100,000/$50,000 or $100,000 combined single limit.) Any vehicle designed to carry 10 or more passengers is required to have limits of $100,000/$500,000/$100,000 or $500,000 combined single limit. In the case of rented vehicles the requirement of coverage limits can be met by combining the limits of personal coverage carried by the driver with coverage carried by the owner of the rented vehicle.

KIND, YEAR, AND MAKE OF VEHICLE	NUMBER OF PASSENGERS	OWNER'S NAME	DRIVER'S LICENSE NUMBER	WILL EVERYONE WEAR A SEATBELT?	LIABILITY INSURANCE COVERAGE		
					LIABILITY		PROPERTY DAMAGE
					Each Person	Each Accident	
					$	$	$

The local council may allow a list of the above information to be attached to the permit in order to expedite the process. Each unit may circle the names of the drivers for an event or an activity.

TRANSPORTATION GUIDELINES

1. You will enforce reasonable travel speed in accordance with state and local laws in all motor vehicles.
2. If by motor vehicle:
   a. *Driver Qualifications:* All drivers must have a valid driver's license and be at least 18 years of age. **Youth Member Exception:** When traveling to an area, regional, or national Boy Scout activity or any Venturing event under the leadership of an adult (21+) tour leader, a youth member at least 16 years of age may be a driver, subject to the following conditions: (1) Six months' driving experience as a licensed driver (time on a learner's permit or equivalent is not to be counted); (2) no record of accidents or moving violations; (3) parental permission has been granted to leader, driver, and riders.
   b. If the vehicle to be used is designed to carry more than 15 people (including driver) the driver must have a commercial driver's license (CDL).

Name: _____

C.D.L. expiration date _____

   c. Driving time is limited to a maximum of 10 hours and must be interrupted by frequent rest, food, and recreation stops.
   d. Seat belts are provided, and must be used, by all passengers and driver. Exception: A school or commercial bus, when not required by law.
   e. Passengers will ride only in the cab if trucks are used.

OUR PLEDGE OF PERFORMANCE

1. We will use the Safe Swim Defense in any swimming activity, Safety Afloat in all craft activity on the water, and Climb On Safely for climbing activity.
2. We will use trucks only for transporting equipment—no passengers except in the cab. All passenger cars, station wagons, recreational vehicles, and cabs of trucks will have a seat belt for each passenger.
3. We agree to enforce reasonable travel speed (in accordance with national, state, and local laws) and use only vehicles that are in safe mechanical condition.
4. We will be certain that fires are attended at all times.
5. We will apply for a fire permit from local authorities in all areas where it is required.
6. We will at all times be a credit to the Boy Scouts of America and will not tolerate rowdyism or un-Scoutlike conduct, keeping a constant check on all members of our group.
7. We will maintain high standards of personal cleanliness and orderliness and will operate a clean and sanitary camp, leaving it in a better condition than we found it.
8. We will not litter or bury any trash, garbage, or tin cans. All rubbish that cannot be burned will be placed in a tote-litter bag and taken to the nearest recognized trash disposal or all the way home, if necessary.
9. We will not deface trees, restrooms, or other objects with initials or writing.
10. We will respect the property of others and will not trespass.
11. We will not cut standing trees or shrubs without specific permission from the landowner or manager.
12. We will collect only souvenirs that are gifts to us or that we purchase.
13. We will pay our own way and not expect concessions or entertainment from any individual or group.
14. We will provide every member of our party an opportunity to attend religious services on the Sabbath.
15. We will observe the courtesy to write thank-you notes to persons who assisted us on our trip.
16. We will, in case of backcountry expedition, read and abide by the Wilderness Use Policy of the BSA.
17. We will notify, in case of serious trouble, our local council service center, our parents, or other local contact.
18. If more than one vehicle is used to transport our group, we will establish rendezvous points at the start of each day and not attempt to have drivers closely follow the group vehicle in front of them.